

MINUTES OF A REGULAR MEETING
OF THE LAKE FOREST CITY COUNCIL

The regular meeting of the Lake Forest City Council held April 2, 2013 at the Lake Forest Council Chamber, 25550 Commercentre Drive, Lake Forest, California 92630 was called to order at 5:45 p.m.

ROLL CALL:

Council Members:	Peter Herzog Adam Nick Dwight Robinson
Mayor Pro Tem: Mayor	Kathryn McCullough Scott Voigts
City Manager:	Robert C. Dunek
City Attorney:	Scott C. Smith
City Clerk:	Stephanie D. Smith

RECESS: City Council recessed at 5:45 p.m. for the purpose of conducting Closed Session Business.

CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to Government Code Section 54956.8
Property: APNs: 612-161-11, 612-161-12
Agency negotiators: City Manager and City Attorney
Negotiating parties: Brookfield Homes, LLC
Under Negotiation: Price and Terms of Payment for Land for On-site Public Facilities

ACTION: Conducted Closed Session.

RECESS: City Council recessed at 6:54 p.m. from Closed Session for the purpose of conducting regular City business.

RECONVENE: City Council reconvened at 7:04 p.m. to continue regular City business.

PUBLIC SESSION

INVOCATION: The Invocation was led by Mayor Voigts.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance to the Flag of our Country was led by Mayor Pro Tem

McCullough who deferred to a member of Boy Scout Troop 604 present in the audience.

CLOSED SESSION REPORT:

City Attorney Smith stated there was no reportable action.

PRESENTATIONS:

2. RECOGNITION OF GRADUATES OF THE 2013 LAKE FOREST COMMUNITY EMERGENCY PREPAREDNESS ACADEMY submitted by Chief of Police Services.

MOTION: On motion by Council Member Herzog and second by Council Member Robinson, the City Council approved and recognized the following graduates of the 2013 Lake Forest Community Emergency Preparedness Academy: Merry Axelrod, Steve McCune, Kim McCune, Alex Hauk, Maria Hauk, Donna Donley, Nancy Tremaine, Theresa Connoly, David Brewer, Patricia Pawelski, Esther, Goff, Deanne Bender, James Bender, Joseph Manteneri, Barbara Manteneri, Joe Manteneri, Debbie Rank, Antoinette Imus, Harvey Dater, Dan Derkum, Ann Barnedt, Elizabeth Hall, Cameron Barrett, Carrie Barrett, Cathie Sherman, Rich Deatherage, Stephanie Deatherage, Jenean Hill, Ruth Gardner, and Paul Moyer. MOTION UNANIMOUSLY CARRIED.

REPORT FROM STUDENT LIAISON:

Due to Spring Break, Jens Personious, Student Liaison from El Toro High School, was absent.

PUBLIC COMMENTS:

The following members of the public offered comments:

Marcia Rudolph, Lake Forest resident, representative to the Orange County Vector Control Board of Trustees, provided a brief summary of vectors and current vector-borne diseases affecting Lake Forest and Orange County.

Mary Visconte, President, Lake Forest Chamber of Commerce, presented the City Council with certificates of appreciation for the City's continued support of the Lake Forest Chamber.

David Carter, Lake Forest resident, spoke on behalf of the Kiwanis' Club regarding the establishment of a Boys and Girls Club. He mentioned the kick-off event will be held on August 17th at the Beach and Tennis Club.

Jim Gardner, Lake Forest resident, spoke regarding public officials and public conduct.

Bob Holtzclaw, Lake Forest resident, spoke regarding the recent implementation of Invocations at City Council meetings and recounted past world events surrounding government and religion.

CONSENT CALENDAR - WARRANT REGISTER: (Item No. 3)

3. CERTIFICATION OF WARRANT REGISTER submitted by Director of Finance/City Treasurer.

MOTION: On motion by Council Member Robinson and second by Council Member Herzog, the City Council approved the warrant register in the amount of \$2,429,271.29 as submitted. MOTION UNANIMOUSLY CARRIED.

CONSENT CALENDAR - MISCELLANEOUS: (Item Nos.4 - 7)

MOTION: On motion by Council Member Herzog and second by Mayor Pro Tem McCullough, the City Council approved the Consent Calendar Agenda Item Nos. *4-6. MOTION UNANIMOUSLY CARRIED.

- *4. WAIVE READING OF ORDINANCES AND RESOLUTIONS submitted by City Clerk.

ACTION: The City Council approved the reading, by title only, of all Ordinances and Resolutions. Said Ordinances and Resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.

- *5. REJECT ALL BIDS AND AUTHORIZE RE-BIDDING FOR ADA ACCESS RAMP IMPROVEMENTS-PHASE VI (PW 2011.03) submitted by Director of Public Works/City Engineer.

ACTION: The City Council: 1. Rejected all bids received for the ADA Access Ramp Improvements - Phase VI (PW 2011.03). 2. Authorized staff to solicit new bids for this project.

- *6. SECOND AMENDMENT TO AGREEMENT WITH PLAYGROUND SAFETY ANALYSTS FOR PARK SAFETY INSPECTION SERVICES submitted by Director of Public Works/City Engineer.

ACTION: The City Council: 1. Approved the Second Amendment to Agreement with Playground Safety Analysts for park and playground safety inspection and repair services substantially in the form attached. 2. Authorized the Mayor to sign, and the City Clerk, to attest the Second Amendment.

PULLED CONSENT CALENDAR ITEM:

7. ANNUAL HOUSING ELEMENT PROGRESS REPORT submitted by Director of Development Services.

A member of the public pulled this item for separate consideration.

Jim Gardner, Lake Forest resident, addressed the report and suggested the data is incomplete and would like to see more detail in the reports presented in the future.

MOTION: On motion by Council Member Herzog and second by Mayor Pro Tem McCullough, the City Council authorized staff to submit the Annual Housing Element Progress report to the State as presented. MOTION UNANIMOUSLY CARRIED.

Mayor Pro Tem McCullough commented that members of the public are encouraged to contact staff at any time regarding the need for additional information. She noted the number of homes receiving improvements was significant.

DISCUSSION/ACTION ITEMS:

8. DISCUSSION OF CITY PRACTICES REGARDING VARIANCES submitted by Deputy City Manager/Director of Management Services.

City Manager Dunek introduced the staff report dated April 2, 2013.

Council Member Nick stated he requested at a prior meeting, all publicly accessible records placed on the City's website. He noted substantial progress has been made by staff placing documents online. He made the motion to defer the discussion item to a future date if needed. He thanked City Manager Dunek and staff for their timely accomplishments.

MOTION: On motion by Council Member Nick and second by Mayor Pro Tem McCullough, the City Council moved to adjourn the item to a future meeting as needed. MOTION UNANIMOUSLY CARRIED.

9. REQUEST FOR PROPOSAL FOR PROFESSIONAL SERVICES RELATED TO LEGISLATIVE ADVOCACY AND GRANT FUNDING submitted by City Manager.

City Manager Dunek introduced the staff report dated April 2, 2013.

Mayor Voigts requested this item added to the agenda as there are many grants available for improvements of parks and trail systems. He summarized his objective is to seek additional funding for the sports park by a Request for Proposal for grant writing. He made a motion for staff to develop an RFP for Council approval.

Council Member Nick seconded the motion.

Jim Gardner, Lake Forest resident, recommended developing a task force to include

commissioners, Chamber of Commerce members, staff, and members of the public to research partnerships, grants, additional avenues for funding.

Council Member Robinson asked if both the grant writing and lobbying RFP would be combined as one report.

Mayor Voigts suggested both items could be included in the RPF.

City Manager Dunek stated staff can craft elements and build the RPF to include both services. He suggested staff would view the request as comprehensive.

Council Member Robinson recommended the pay for service should be tied to the percentage of funding received rather than a flat rate.

City Manager Dunek stated staff has researched other cities efforts for consultants for grant writing and lobbying. He noted the City's socio-economic demographics may disqualify the city for many federal grants. He noted private funds and other grants can be researched and staff will bring back all options for Council's consideration.

Council Member Herzog discussed the cost effectiveness of an RPF and suggested staff talents may be as effective. He asked how the price structure will be developed and the need for an established budget before going out with an RFP.

City Manager Dunek suggested staff will build various independent components for the RFP and bring it back for Council's consideration.

Mayor Pro Tem McCullough suggested the pricing should be a percentage of the results.

MOTION: On motion by Mayor Voigts and second by Council Member Nick, the City Council directed staff to research and develop an RFP with various options for grant writing and lobbying to acquire available funding for various city projects. MOTION UNANIMOUSLY CARRIED.

10. LEGISLATIVE AND REGULATORY MATTERS

City Manager Dunek introduced the staff report dated April 2, 2013.

Council Member Herzog thanked staff for the update on the dog park bill.

ACTION: The City Council received and filed the report as submitted.

11. REQUEST FOR APPOINTMENT - LEAGUE OF CALIFORNIA CITIES, ASSOCIATION OF CALIFORNIA CITIES, ORANGE COUNTY AND/OR THE ORANGE COUNTY CITY SELECTION COMMITTEE submitted by City Clerk.

ACTION: The City Council made no appointments.

CITY MANAGER'S REPORT:

City Manager Dunek presented no comments.

CITY COUNCIL COMMENTS:

Council Member Herzog reported attending the Orange County Sheriff's Medal of Valor Luncheon.

Council Member Nick reported attending the Orange County Sheriff's Medal of Valor Luncheon.

Council Member Robinson reported attending the Lake Forest Budget Workshop and noted he is available to listen if community members have additional comments or suggestions.

Mayor Pro Tem McCullough thanked Council Member Robinson for becoming her alternate for the Orange County Council of Governments meeting. She reported attending the Orange County Sheriff's Medal of Valor Luncheon, the Orange County Housing Commission meeting, the Orange County 2020 Ending Homelessness Board meeting, the City of Lake Forest Joint Workshop Budget meeting, and the Mental Health Services Act Steering Committee meeting. She praised the integrity of the city staff.

Mayor Voigts reported attending the City of Lake Forest Joint Budget Workshop, and the Orange County Sheriff's Medal of Valor Luncheon.

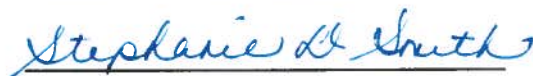
CONTINUED CLOSED SESSION:

There was no continued Closed Session.

ADJOURNMENT:

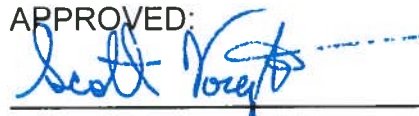
The City Council of the City of Lake Forest adjourned at 8:03 p.m.

Respectfully submitted:



STEPHANIE D. SMITH, CMC
CITY CLERK

APPROVED:



SCOTT VOIGTS
MAYOR